

CUMBERLAND REFEREES ASSOCIATION CONSTITUTION AND BYLAWS

Article 1 NAME AND AFFILIATION

1. This association shall be known as the Cumberland Referees Association, hereinafter to be referred to as the CRA.
2. The CRA by virtue of its affiliation with the Ottawa District Minor Hockey Association (ODMHA), is a member of the Hockey Canada (HC), the governing body of amateur hockey in Canada.

Article 2 PURPOSE

1. The purpose of the CRA is:
 - b. To foster, encourage and improve amateur hockey referees within the jurisdiction of the CRA.
 - c. To standardize the methods and techniques of refereeing in both the two and three man system and acquire uniformity throughout the area of jurisdiction in respect to rule interpretation and application.
 - d. To have and exercise a general care, supervision and direction over referees and executives of the CRA with emphasis on the enhancement of good character and citizenship.

Article 3 DEFINITION OF A REFEREE/OFFICIAL

1. In this document, the terms “referee” and “official” shall have the same meaning and shall include all on-ice hockey officials (including both referees and linesmen) certified with HC.

Article 4 JURISDICTION AND MEMBERSHIP

1. The jurisdiction of the CRA shall be District 12 as defined by the ODMHA.
2. Subject to approval by the Executive Committee, membership in the CRA is open to all referees officiating ODMHA hockey within the jurisdiction of the CRA.

3. The Executive Committee may approve membership in the CRA for any individual, regardless of that person's status as a referee.
4. Members of the Executive Committee shall be deemed to be Members of the CRA.
5. The Executive Committee may make rules, regulations, policies or guidelines dealing with membership in the CRA and may, in those rules, regulations, policies or guidelines, distinguish between Members that reside within the jurisdiction of the CRA and Members that reside outside the jurisdiction of the CRA.

Article 5 **EXECUTIVE COMMITTEE**

1. An Executive Committee, who shall act in accordance with this Constitution and such Bylaws and Regulations, as may from time to time be enacted by the CRA, shall conduct the business and affairs of the CRA.
2. The Executive Committee shall include the following mandatory positions:
 - President
 - Referee-in-Chief
 - Treasurer
 - Assignor
 - Secretary
3. The Executive Committee may also include other executives appointed by the President, which may include but are not restricted to the following:
 - Director of Discipline and Appeals
 - Alternate Referee-in-Chief
 - Director of Development
 - Supervisions Coordinator

Appointments made by the President under this paragraph are subject to approval by a majority vote of the Executive Committee.

4. A member of the CRA may be appointed to more than one position on the Executive Committee.
5. Executive Committee meetings shall be at the call of the President or as provided in the bylaws. In addition:

- a. as a general rule, the Executive Committee shall hold regular meetings and such additional meetings as the Executive Committee deems necessary; and
 - b. if for any reason, an Executive Committee meeting has not been called by the President within two weeks after being requested by two or more Executive Committee members, a meeting may be called and chaired by an executive member. Such meeting, subject to the rule of quorum, shall be legal and constitutional.
6. The quorum for the Executive Committee meetings shall be a minimum of 50% of the members of the Executive Committee plus 1 member. In order for an Executive Committee meeting to be considered legal and constitutional a valid quorum must exist.
7. Where, at an Executive Committee Meeting, a vote is carried out, each member of the Executive Committee present shall be entitled to exercise one (1) equal vote. Should a member of the Executive Committee be appointed to more than one position on the Executive Committee, that person shall only have one vote.
8. Provided that a valid quorum has been established, the Executive Committee may at its meetings, by a two-third (2/3) majority of those present and voting, remove any member of the Executive Committee, including the President, from that person's position or positions on the Executive Committee. No action may be taken under this paragraph unless written notice, containing full details of the reasons for the proposed removal, has been provided to both the member and the Secretary at least 5 days in advance of the meeting.
9. Where a mandatory position listed in paragraph 2 above becomes vacant, the Executive Committee may, by majority vote, appoint a person to hold that position in an acting capacity. A person holding an acting position may exercise the full authority of that position and shall hold that position until the next General Meeting of the CRA. At the next General Meeting of the CRA an election to fill that position shall be carried out. Candidates for mandatory positions must have been in good standing of the CRA for a minimum of two (2) full years prior to the election.

Article 6 **BYLAWS**

1. The Executive Committee may by a two-third (2/3) majority of those members present and voting at a meeting establish, amend, revise or repeal bylaws, rules and regulations governing the CRA. Unless otherwise stated in this document, other matters within the jurisdiction of the CRA Executive Committee (including policies, guidelines, procedures, budgets, and operational activities) shall be decided by a majority vote of the Executive.

Article 7 **AMENDMENT OF THE CRA CONSTITUTION**

1. The constitution of the CRA shall not be amended except at a General Meeting of the membership. Notice of proposed amendments must be given to the Secretary in writing at least fifteen days prior to the meeting and must be made available to the general membership at least ten days prior to the General Meeting.
2. All proposed amendments to the Constitution shall require a two-thirds (2/3) majority of those Members present and voting. Sub-amendments to such amendments may be made and voted upon at the meeting provided that such sub-amendments shall not substantially change the original intent of the motion.

Article 8 **MEETINGS**

1. General Meetings of the CRA membership shall be at the call of the President or as provided in the bylaws, provided that a General Meeting of the CRA shall be held at least once during each officiating season.
2. Public notice shall be provided at least 2 weeks in advance of any General Meeting of the CRA.
3. Where, at a General Meeting, a vote/election is carried out, Members of the CRA present at a General Meeting shall be entitled to exercise one (1) vote per person.
4. Provided that a valid quorum has been established, the membership of the CRA may at a General Meeting, by a two-third (2/3) majority of those present and voting, remove any member of the Executive Committee, including the President, from that person's position or positions on the Executive Committee. No action may be taken under this paragraph unless written notice, containing full details of the reasons for the proposed removal, has been provided

to both the member and the Secretary at least 5 days in advance of the meeting.

5. The quorum for a General Meeting of the CRA membership shall be 30% of the members.

Article 9 **PAYMENT**

1. Members of the CRA shall be paid for each game officiated in accordance with standard rates of pay set by the Executive Committee. The rates of pay may be based, among other factors, on the game type, game level and game location.
2. Subject to any bylaws, rules, regulations, policies or guidelines made by the Executive Committee, the Treasurer may approve:
 - a. pay for goods or services provided to the CRA,
 - b. reimbursement for actual and reasonable expenses incurred behalf of the CRA, and
 - c. other expenditures of a class specifically approved by the Executive Committee.
3. The following items may be deducted from an official's pay:
 - a. Administrative fees/deductions – As assessed in accordance with operational procedures established by the Executive Committee; and
 - b. Disciplinary fines – As assessed in accordance with Rules and Regulation established by the Executive Committee.

Article 10 **VOTING**

1. Whenever a vote is held, a simple majority of those members present and voting shall be sufficient to pass the matter being voted upon, unless otherwise required by this Constitution. A simple majority shall be 50% plus one.