

# CUMBERLAND REFEREE ASSOCIATION

## Supervision Guidelines

Senior officials within the Cumberland Referee Association (CRA) are those who wear the bands on a regular basis, as well as those with a certain level of experience and, are identified as such by the CRA executive. All those considered as senior officials within the CRA are deemed supervisor and are required to complete supervisions for each reference period, as per the schedule below. Supervisions must be completed within the reference period and uploaded by the last day of said reference period, in order to be in good standing. Some rare exception cases may be considered by making arrangements with the director of supervisions, in advance.

### *Supervision Schedule*

<b>Reference Period</b>	<b>Requirements</b>
Start of season to November 14	Minimum: 2 games and 4 officials
November 15 to December 14	Minimum: 2 games and 4 officials
December 15 to January 14	Minimum: 2 games and 4 officials
January 15 to February 14	Minimum: 2 games and 4 officials
February 15 to End of season	Minimum: 1 game and 2 officials, if necessary (TBD)

All supervisors should refer to the Canadian Hockey Officiating Program's "Supervisor's Handbook" from the Canadian Hockey Association as a reference guide for conducting supervisions within the CRA. The handbook can be accessed from the "Hockey Canada Officiating Program" link under the "Administration" drop-down menu on the CRA website.

Supervisions will also include on-ice shadows, whereby the supervisor goes on the ice with a new official and helps the latter by guiding him/her during the game. Shadows also require that supervisions for both officials on the particular game be entered on the HEO website in Total Team Management (TTM) web services portal in order to be recognized as such.

Completed supervisions will be compensated twice a year; on December 15 (January cheque) and at the end of the season, date to be determined each year. Compensation will be \$5.00 per completed supervision and game fee equivalent for shadows (i.e. \$20.00 at NHLB), assuming supervisions for both officials on each game are completed.

Emails with a potential list of games to be supervised will be sent out regularly and games will be assigned on a first come, first serve basis. The director of supervisions is the contact person for assigning supervisions. If you want to supervise a specific game, email or call the director of supervisions and he'll set it up. Your name will be entered on the CRA website under the "Supervisor" or "Shadow" heading. If you supervise a game that you were not assigned, you might not get compensated for it and/or it might not count toward your quota. Also, please chose your game(s) wisely (i.e. do not supervise

games above your referee experience and/or ratings). Once you have been assigned a supervision, it shall be considered as if it was an assignment and, if you fail to do that supervision, you will be subject to disciplinary measure, up to the equivalent of the maximum value of the supervisions for that game.

If you do NOT complete your supervision quota within a particular reference period, you may not be allowed to wear the bands for the following period until you complete the quota for that particular period as well as the current period's quota. For example, if you do not complete your supervisions for the first reference period, you will need to have at least 4 games AND at least 8 supervisions completed before being allowed to wear the bands again. If you do not complete your quota by the last month of the season, you will have to complete your supervisions at the start of the next season before you can wear the bands. If you fail to complete your quota on more than one occasion, you may be subject to further disciplinary action. The director of supervisions will be in contact with the Assignors and the Discipline & Appeals Director to advise them of those who are not in good standing with respect to supervisions.

In addition, the director of supervisions will have the authority to assign you to games as supervisor, based on your availability on the website, should you not complete your quota for a particular reference period.

Assuming that we have a total of 30 supervisors, whom average 5 supervisions each per reference periods for the first four reference periods, this would give us a total of 600 supervisions for the year and we would not require more supervisions for the last reference period.

In addition, as part of the apparel program, supervisors in good standing for at least one year will be entitled to a spring-fall jacket that they can wear to the arena when doing supervisions.